


SEPTEMBER 2022



CENTER OF MICROBIOME SCIENCE

PROPOSAL PEER
REVIEW COHORT

Applications due 10/17/2022

**Working on a proposal with
a microbiome component?**

Join together with other faculty
to participate in a proposal review group
with the **Center of Microbiome Science!**

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WHY?

CoMS members tackle diverse microbiome challenges and have amazing capabilities as a collective – how much of this could be applicable to your proposal and be a differentiator to get funded? Working with others can help keep participants **motivated and accountable** to complete proposal components on time, both for proposals with and without deadlines.

WHO?

Any researcher at OSU working on a proposal with a microbiome component can participate. We encourage you to **become a member of CoMS** if you are not already. Proposals can be targeted for submission to any agency. We anticipate many proposals that are focused on another topic and have a “microbiome aim 3” or exploratory microbiome component. “Microbiome” can be interpreted quite broadly. If you think you are even a little interested in exploring adding a microbiome component to your proposal, this cohort is for you! If you are an established microbiome researcher and you have a microbiome-centric proposal, this cohort is also for you! The **first cohort will be limited to 5-10 proposals** depending on submissions, each of which may have multiple team members. Selection will be prioritized for members from colleges with active support for CoMS. This proposal development cohort will be led by Jessica Cooperstone and Jonathan Jacobs.

WHAT?

We will hold **three 1-2 hour sessions over the fall semester** to discuss various proposal components. In October, we’ll have a project overview planning session. We will talk about the overview and “big picture” for each project. In November, we’ll discuss application of microbiome methods in proposals. In December, we’ll complete review of the full completed proposals. You are also highly recommended to take advantage of the **proposal technical writing feedback opportunity** (details on pp. 4-5).

WHERE?

All sessions will be conducted **virtually via Zoom**.

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WHEN?

This program is best suited for **proposals with a Spring 2023/ Fall 2023 submission deadline**. The general schedule is below. There will be three meetings. You will be asked to provide feedback on proposals and proposal components from others participating in the group and also receive feedback on your work.

	OCT	NOV	DEC	JAN	FEB	Spring Due Date
Application	Due					
Project Summary/ Project Synthesis	First Draft	Peer Review				
Microbiome Analysis Discussion			Peer Review			
Full Proposal				Peer Review	Revise	Submit!

[MONTHLY SCHEDULE]

1. Group meeting regarding proposal topic - **first half of month**
2. Proposal component due - **15th**
3. Peer reviews complete - **end of month**

HOW?

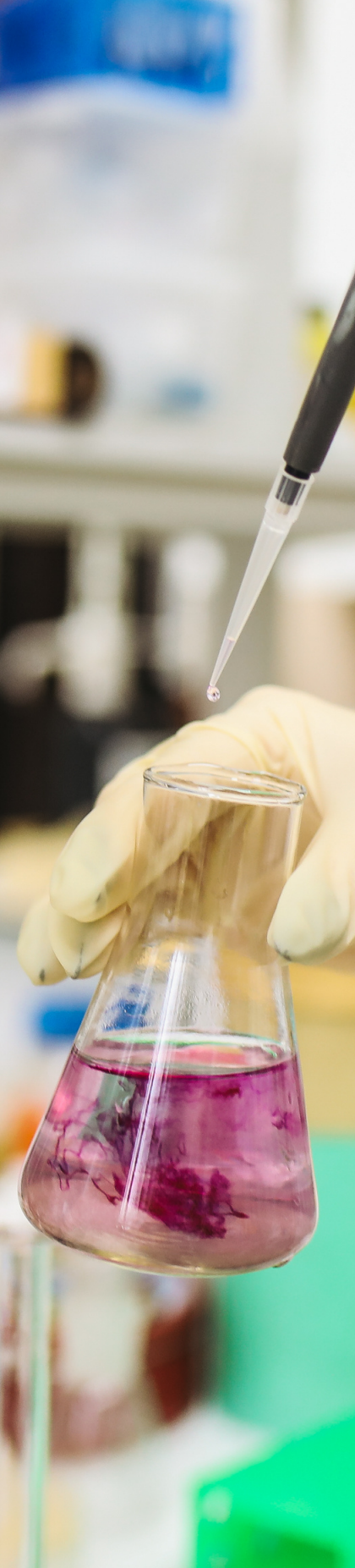
[Submit your application here](#) by **OCTOBER 17, 2022**

The application requires a one-page proposal overview document.

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TECHNICAL WRITING & EDITING CONSULTATION

AUTUMN 2022



Members of the **Engineering Technical Communications** team are offering individual writing consultations for faculty working with the Microbiome Center Proposal Development Cohort who would like feedback on their project for **narrative** structure/organization, use of strong **scientific writing** style, and appropriateness of approach for a **funding agency audience**, as well as **copy editing** and **proofreading**.

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We are prepared to review **proposals in various stages of completion**, from outlines to initial rough drafts to completed proposals ready for resubmission. We have found that feedback at whatever stage is a helpful tool to advance a project's overall quality.

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The pricing for these services is **\$34 / page**, to be paid out of the PI's start-up or grant funding. This includes the round of developmental feedback, copyediting, and proofreading, as well as a **30-minute follow-up phone/Zoom consultation**.

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WE CAN OFFER THESE SERVICES
FOR UP TO 6 PARTICIPANTS

1. Contact Dr. Jennifer Herman.125@osu.edu (and cc: **Jessica Cooperstone.1**) by **5pm on Wednesday, November 23rd** and provide your contact information, project title, a three-sentence Project Narrative or brief description, a link to the funding opportunity announcement, and whether you will be initiating payment from a grant or from your start-up funds. This will be **first come, first served** with a waitlist until we have a confirmed list of 6 participants.
2. Once the list of participants for this round is confirmed, you will be assigned a reviewer from our team and provided with their contact information and next steps.
3. Send your project description (as a Word document or PDF) to your reviewer by **Monday, December 19th**; include any information that might help your reviewer, such as specific questions or concerns, priorities for review, previously received feedback, intro to revision/resubmission, etc.
4. Reviews and feedback will be completed and returned to you no later than **January 7th**. At that time, your reviewer will also give you the option to schedule a phone/Zoom meeting to discuss the feedback during the **week of January 9th**.

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If you have any questions for us about these services or the process, please contact Leah Wahlin.1@osu.edu. We look forward to working with you this spring or in the future, and we are always happy to discuss other options for providing support and guidance. Thank you!

